

SOUTHWEST REGION CONFERENCE OF S.D.A.

Employee Report For Month of

Name
 Address
 City, State , Zip

Phone #

Sermons	Bible Studies	Calls/Visits	Other Meeting	Date	PLACE OF LABOR	Odometer Readings Beginning	Odometer Readings End	(Less) Personal	Total Conference	EXPLANATION
				1						
				2						
				3						
				4						
				5						
				6						
				7						
				8						
				9						
				10						
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				23						
				24						
				25						
				26						
				27						
				28						
				29						
				30						
				31						
					TOTALS					

*Please total all columns

*Mileage must be reported daily for Tax Purposes (IRS)

*Report due by 5th of the next month for current processing