

Volunteer Time Record

Event Name:	Location:	
Church Name:	City, State:	Today's Date:

	•		Start	End	Start	End]
First Name (please print)	Last Name (please print)	Task(s) Performed	hh:mm	hh:mm	hh:mm	hh:mm	Total Hours Served
Example: Joseph	Bookman	Guided families through registration process	10:00 a.m	1:30 p.m.			3.5
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