



Southwest Region Conference Communication Department

2215 Lanark Ave. Dallas, TX 75203 www.mysouthwestregion.org info@swrgc.org (214) 943-4491 ofc.

CONTACT INFORMATION

Contact Person(s):
Department/ Church:
Phone Number(s):
Email Address(es):

EVENT DETAILS

Title of event:
Organization sponsoring event:
Date of event:
Time of event:
Location(s):
Speaker(s) names:

TECH DETAILS:

Desired number of microphones:
What kind of AV support is needed:
Cameras:
Sound only:
Photography:

RECORDING DETAILS (if applicable):

Record start time(s):
Record end time(s):
AV/Multimedia product/service requested:
Additional information:

SWRGCCommunications